PORT EYNON COMMUNITY COUNCIL

Cyngor Cymened Port Eynon

Draft Minutes of the Meeting

Date: 20 July 2026

Present

Rob Fisher (Chair), Sheila Fisher, Dawn Waterman, Gareth Jones, Connor Stratton (prospective councillor) Judy Chappell (prospective councillor)

Apologies

Martin Cox

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1. Welcome

The Chair welcomed those present, including Connor Stratton, who attended as a prospective member of the Community Council.

2. Declarations of Interest

No declarations of interest were made.

3. Minutes of the Previous Meeting

The minutes of the June meeting were unavailable as they had not yet been received from the former Clerk.

Resolved:

- The June minutes will be reconstructed as accurately as possible once available and circulated for approval before being formally signed.

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4. Matters Arising

High Ropes Proposal

Members noted that the High Ropes project had now been withdrawn. It was understood that an alternative location may be sought.

Traffic and Road Safety

The Council continues to pursue Swansea Council regarding:

- Excessive traffic speeds.
- Heavy goods vehicles entering the village.
- Damage to property caused by large vehicles.
- Improved signage directing unsuitable vehicles away from the village.

It was reported that:

- Further damage had recently occurred to property in Port Eynon.
- Swansea Council had cleaned one warning sign, but concerns remain that signage is inadequate.

Action: Chair to continue corresponding with Swansea Council Highways.

Sketty/Scurlage Gateway Signage

Gateway signage remains under consideration. Members discussed the need to utilise available funding before local government reorganisation.

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5. Finance

The Council was unable to consider a financial report as no financial records or bank information had yet been received from the former Clerk.

Members discussed the urgent need to obtain:

- Bank information.
- Insurance documents.
- Cheque books.
- Financial records.
- Clerk's files.

Churchyard Maintenance Grants

The Council confirmed its intention to continue the annual grants towards churchyard maintenance, subject to confirmation of the current amounts.

Action: Chair to circulate grant figures by email before payment.

Defibrillator

Replacement batteries had previously been approved and further updates on defibrillator maintenance will be reported at the next meeting.

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6. Planning

No new planning applications had been received.

Members discussed:

- The previously approved Monksland application.
- An agricultural building/container application.
- Tree clearance outside the Community Council area, with no planning information currently available.

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7. Community Matters

Village Sign

The Council noted that the replacement village sign damaged by a lorry remains outstanding.

The Chair has obtained details of the vehicle involved and intends to pursue recovery of replacement costs.

Burial Ground Footpath Request

Members revisited a request relating to improved access.

It was agreed that:

- The works would be prohibitively expensive.
- Responsibility lies with the appropriate authority rather than the Community Council.

The Council will continue to raise the matter with Swansea Council where appropriate.

Jet Skis

Members discussed the management of jet skis at Port Eynon.

It was noted that licensing arrangements are managed by Swansea Council/Boat Club and are not the responsibility of the Community Council.

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8. Clerk Arrangements

The Council discussed the ongoing vacancy following the former Clerk's departure.

Several possibilities for interim clerk support were considered, including approaching experienced clerks from neighbouring Community Councils until local government reorganisation takes effect.

Action: Chair to explore temporary clerk arrangements.

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9. Community Council Reorganisation

Members discussed the forthcoming merger of Community Councils.

Discussion included:

- Future governance arrangements.
- Representation of smaller communities.
- Distribution of financial reserves.
- The importance of maintaining local representation through sub-committees.

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10. Correspondence

No new correspondence was available as access to the Clerk's records had not yet been transferred.

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11. Any Other Business

- Connor Stratton's contact details were recorded.
- Members discussed updating noticeboard key arrangements.
- Defibrillator cabinet installation was noted.
- The need to recover all Council documentation from the former Clerk was reiterated.

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12. Date of Next Meeting

21 September 2026, 6.00pm, South Gower Sports Club Pavillion

Actions Summary

Action	Responsible
Obtain all financial records, insurance, bank details and Council documents from former Clerk	Chair
Continue pursuing Swansea Council regarding traffic, HGVs and signage	Chair
Pursue replacement costs for damaged village sign	Chair
Circulate churchyard maintenance grant figures	Chair
Investigate temporary Clerk arrangements	Chair
Circulate reconstructed June minutes once completed	Chair