Port Eynon Community Council

Cyngor Cymened Port Eynon

The minutes of the ordinary meeting of the Port Eynon Community Council which was held in the Scurlage Sports Club on Monday 19th October 2026 at 6pm

Present:	Cllr R Fisher (Chair) Cllr S Fisher Cllr D Waterman Cllr J Chappel Cllr S Thomas The Clerk.
Public:	There was 1 member of the public present.

18/26 Apologies for absence.

Cllr Gareth Jones and Cllr Connor Stratton

Reported: Cllr Martin Cox had resigned from the Council. The Chair had sent an email thanking him for his service.

19/26 Declarations of interest.

None

20/26 To approve the Minutes of the Ordinary Meeting held 21st September 2026

The Council agreed that minutes were a true and accurate record of events carried unanimously.

21/26 Matters arising from the Minutes of the Meeting.

Item 04/26
Damage to the noticeboard – ongoing The Chair to give the name of the insurance company and details to the Clerk to progress the insurance claim. **RF/SC**

Item 06/26 No.4
The request for flowers in the village – ongoing.

Item 07/26
PECC signatories – Following a discussion, it was decided that the signatories to be added – The Clerk Mrs S Caswell, Cllr D Waterman and Cllr J Chappel. The Chair, Cllr R Fisher would also remain as a signatory. Unanimous. The mandate would need to be signed by the existing signatories to allow for the changes. **RF/SC**

Item 12/26
It was agreed that the defibrillators need to be checked monthly to ensure they are ready to use in the event of an emergency. Reported: It was thought that the Clerk to Reynoldston CC has a company they use to undertake this task on behalf of the Council. The Clerk and Cllr J Chappel to make contact and find out the details. All the defibrillators are registered with the NHS (location will be shared in the event of 999 calls) **SC/JC**
Decided: In the interim for Councillors to check the units near to their homes to ensure that they are all working and have all in date supplies. Report to the next meeting. **ALL**

21/26 Matters arising from the Minutes of the Meeting cont…. **Item 15/26 No 1** Llandewi Village hall – This is still ongoing and it was anticipated that this would continue to be a long project. The Chair would try and contact one of the surviving members to see if there was a way to get the authority needed to choose a new trustee. The Chair would also speak to the Solicitor's Boer Wilson. **Item 16/26** Knelston Burial Ground – A payment was needed for the burial ground and also a payment was required for Llandewi graveyard. The Chair and the Clerk to work on this.	**RF** **RF/SC**
22/26 Co-option of Councillors Expressions of interest had been received from Sue Thomas and Judy Chappel be co-opted to the PECC. Following a discussion with both parties who had been invited to the meeting, the Council decided to co-opt them to the Port Eynon Community Council. A copy of the Code of Conduct had been given to both, along with the register of interest forms and the declaration of acceptance of office form. The latter was signed by both parties and the proper officer. Both agreed to attend the code of conduct training that was offered by OVW as a compulsory course and also were considering some of the other courses that were available. To contact the Clerk to add onto the courses once suitable dates were selected.	**ALL**
23/26 Financial Report and Expenditure 1 HMRC – The Clerk would need to be employed by the Council and therefore PECC would need to be registered as an employer with the HMRC. The Clerk had already contacted the HMRC and had been advised that there was currently a delay in processing the registrations, but would progress this. 2 The previous Clerk had mentioned that he had not been paid for one of the years previously. The Chair and Clerk to investigate. Question: Had an invoice been received? 3 The Clerk would use the OVW model contract and advised that due to the length of time being a Clerk was on salary scale xxx. The signed contract would be circulated to all members for perusal.	**SC** **RF/ SC** **SC**
24/26 Planning – Applications and Outcomes Address Flat The Old Lifeboat House Port Eynon Swansea SA3 1NN Proposal Demolition of single storey wardens residence and replacement with 2 storey short term holiday let (C6 use). Reference 2026/1385/FUL Application Received Mon 24 Aug 2026 Application Validated Tue 29 Sep 2026 Decided: No comment	
25/26 Highways, Environment and Footpaths Reported: 1 Speeding is still an issue in the area along with concern regarding pollution. 2 The ditches have started to be cleared in advance which will hopefully help flooding at Llandewi Corner. 3 Llandewi Salthouse, the wooden boardwalk is in a state of disrepair. Clerk to contact CCS to ask for repair work to be undertaken. Cllr Thomas to find what 3 words for the exact location.	**ST/SC**

26/26 Defibrillators The NGS Register has all of the PECC defibrillators and locations listed. Decided to initiate a maintenance contact. Clerk / Cllr J Chappel to ask The Clerk of Reynoldston CC to give the details of the company they use. Decided – For the interim this month that each Councillor to check the ones near their houses that all are working and have in date equipment and report back before the next meeting. The Chair to contact Cllr Jones, so ask if he can check the one in his garden. Pads are in a packet / on the back there is an expiry date – equipment scissors/ etc Once the information is collected, to send to Judy Chappel to log the information and a photo of where it is. Also working updates can be minuted at the next meeting.	**ALL** **RF** **JC**
27/26 Correspondence 1 The problem with out of control dogs on Port Eynon beach had been reported to the CCS. There are currently no dog wardens employed. A reply had been received from the CCS Destination Team Leader, Emma Thomas, who is responsible for this area. She advised that one of her jobs is reviewing and updating the signage at the Blue Flag beached, which will include current contact details at the CCS. Any issues should be forwarded to **outdoor.attractions@swansea.gov.uk .** It was hoped that the updated signage would be in place before the start of the summer season. Any matter of dangerously out of control dogs should be reported to the police directly. 2 OVW – Training information October-December 2026. Cllrs to attend compulsory Code of Conduct training if not already attended a session. Also to let the Clerk know if there are any other sessions they want to join. There are some free spaces	
28/26 Communication - Noticeboards, Websites etc The Port Eynon noticeboard has been knocked down. The Chair to pass the information to SC	**RF/SC**
29/26 Village Halls **1 Llandewi Village Hall** Reported: Llandewi Village Hall was managed by a separate trust. However currently there are no trustees left alive and only three people now sit on a management group for the hall. To create new trustees, the original trustees had to nominate replacement members. The PECC would like to make this a community project. The Council had previously decided to ringfence £2000 for solicitor's fees to review the position and protect the village hall as a community asset. Decided: PECC to support the management committee – and then to reinstate trustees to protect this asset for the community. A suggestion could be to sell this building with a view to develop a village hall in a larger populated area in the Scurlage vicinity. The Council had decided to instruct Boer Wilson Lloyd for the investigations – In March 2026 the minutes stated that the Clerk had contacted the solicitor. This may need to be looked into again. This would need further discussion and updating for the Clerk. **2 Port Eynon Village Hall** A verbal report was given by Cllr S Fisher regarding the Hall; A film club was proving very successful, and the library is doing very well 50+ members The land that the hall sits on belongs to the PECC, as evidenced by the conveyance - The Council needs to consider what action is needed with the imminent dissolution 6th May 2027. Following a discussion it was resolved that either a protective covenant could be placed on the land or a percentage of the proceeds if sold could be made to the next community council and therefore the community. It was agreed that it could be suggested that if in agreement, the Port	**RF / SC**

Eynon Village Hall could purchase the land for a nominal amount, but pay any legal expenses that would be incurred for conveyancing fees. Decided: A representative of the PECC would need to contact the Port Eynon Village Hall committee and ask if this is something that would be acceptable to them and discuss further the consideration to place a covenant on the land that for example would have a clause to state that if any change to the status of the building on the land from a community hall, then permission would be required from the PECC and from 7th May 2027 the GSCC. It was felt that a protection was needed to ensure that the use of the building and /or land would remain as a community asset. Cllr S Fisher to meet with the Hall committee and engage with initial thoughts.	**SF**
30/26 Knelston Burial Ground PECC currently maintain the burial ground – There had been a request for the PECC to fund the installation of a pavement to be placed on the short verge. The previous Clerk had discovered that this was owned by a trust. Money was donated to maintain the ground but more information is needed. RF to investigate with the trust.	**RF**
31/26 AOB Warm welcome to the new Councillors and Clerk.	